

MEMORANDUM FOR THE RECORD

SUBJECT : Meeting <sup>20 JUN 1960</sup> to determine Requirements for EAM Equipment  
[redacted]

PARTICIPANTS: [redacted] Records Management Staff  
Archives and Records Center  
Business Machines Service Staff  
Machine Division, OCR

1. Initial discussion centered around [redacted] machine requirements to meet three conditions: (1) Current maintenance of the punched card files that will be continued as part of the VM Program; (2) the need for EAM facilities [redacted] in the event of a natural disaster (flood or fire) at headquarters and (3) the need for EAM facilities in the event of an all-out nuclear war.

2. The following was concluded for each of these conditions:

Condition (1) - One 077 Collator and one 024 Key Punch would suffice to maintain cards in usable sequence. The Key Punch would be kept on a trial basis for repunching damaged cards, pending an evaluation of the merits of repunching damaged cards [redacted] or returning them to headquarters for repunching.

Condition (2) - Inasmuch as there are several machine units in headquarters, either one of which could absorb the work of another unit, it was decided that no attempt should be made to match headquarters machine facilities [redacted] as insurance against a natural disaster.

Condition (3) - In the event of an all-out nuclear war, the facilities determined adequate for current maintenance would serve immediate needs. However, provision should be made for expanding the facilities by appropriating equipment from local industrial firms, or possibly by moving in mobile U.S. Army machine units.

3. With respect to space for the machine installation, it was concluded that the Records Center building provided the best choice. Some 3,000,000 cards should be in the immediate area of the machine installation. The retention of both cards and EAM accounting equipment [redacted] would not provide the amount of space [redacted]

4. It was therefore the group's consensus that:

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a. One 077 Collator and one 024 Key Punch, and associated cards, be transferred to [redacted]

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b. The proposed machine room [redacted] be wired to accomodate the types of EAM equipment [redacted]

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5. [redacted] agreed to present these two proposals to [redacted]

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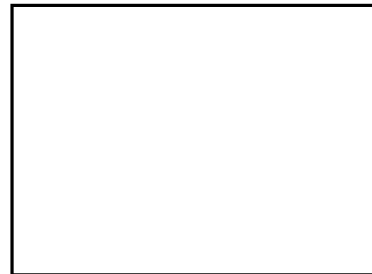
[redacted] Upon word from [redacted] will contact [redacted] and suggest that [redacted] take immediate steps to have the proposed machine room [redacted] wired for current maintenance and emergency operations.

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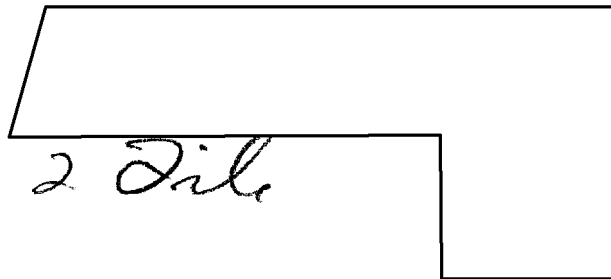
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